ADMIN JTRATIVE - INTERNAL USE ONL.,

ODP 83-1169
11 August 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: STAT

Director of Data Processing

SUBJECT: ODP Report for Week Ending 12 August 1983

1. External Procurement

     The Office of Data Processing (ODP) concurred on an
FBIS request for the purchase of one Wang Professional Computer
and one IBM Personal Computer. The systems will be evaluated
as tools for automating overseas field installations and for
upgrading the JPRS independent contractors' translation and
production process.

2. SAFE

     The Defense Intelligence Agency (DIA) FY-84 funding
package was completed and submitted within the DIA for
coordination prior to submission to DIA's Contract Review Board
on 7 August. The package, totalling approximately $18 million,
is now in the DIA Office of General Counsel for review.

     Procurement of a Dial-up Access Control Unit for the
unclassified SAFE system was initiated on 8 August. Three
vendors were surveyed: LeeMAH, Digital Pathways, and Computer
Sentry. The LeeMAH unit satisfied all operational and
technical requirements. This equipment is needed in order to
meet the Information Systems Security Group (ISSG/OS)
requirements for the operation of the SAFE unclassified dial-up
network. The unit ensures that connections to the unclassified
system are from approved phones only. Delivery is expected by
15 September for installation by 1 October.

3. New Systems

     NOMAD2, a product of D&B Computing Services (formerly
NCSS, Inc.), is a modern data base management system highly
suitable for end-user programming. ODP, in conjunction with
the DDI, is in the process of acquiring several NOMAD2 licenses
for Agency use. The first week of formal classroom training in
NOMAD2 was completed by 10 students. The Information Center
Training Program for NOMAD2, provided by D&B Computing
Services, is a comprehensive program designed to provide the
Information Center consultants the expertise needed to
effectively train and support the user community.

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ODP provided support to the Office of Logistics' (OL) New Building Planning Office (NBPO) for site acceptance of an Intergraph Computer Aided Design (CAD) system. The CAD system will be used by NBPO to review the design work of the architectural and engineering contractor for the new Headquarters building, Smith, Hinchman, and Grylls. The Architectural Design Staff/OL will also convert from their current manual processes to the CAD system to maintain plans for all Agency buildings.

4. Significant Events During Coming Weeks

None.

STAT

ODP/A-EXO, _____ (11 August 1983)

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Distribution:

Original + 2 - Addressee
    2 - D/ODP
    1 - ODP/Package
    2 - ODP/Registry

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Excerpts from ODP Div/Staff Reports for Week Ending 12 August 1983

Management Staff

Finance. As of 10 August, there were 29 outstanding advances with a dollar value of $16,560. No accounts were delinquent. STAT

Federal Information Processing Standards (FIPS). FIPS Publication 20, entitled, "Guidelines for Describing Information Processing Formats," was distributed to interested components for review and comment. The guideline, originally issued in 1972, is undergoing review and updating by the National Bureau of Standards prior to being republished. STAT

Personnel:

_____ finishes her Summer-Only tour in STAT
Management Staff on 12 August. This is _____ second STAT
and final summer session with the Agency; though, we hope to
have her back for the upcoming Christmas vacation.
_____ has provided us with outstanding support during STAT
her stay. The Staff wishes her the best of luck for the
future. STAT

Administrative Staff

Personnel:

_____ Co-Op in SSD, returned to school on STAT
8 August.

_____ EOD'd for SDD on 8 August. STAT

_____ reassigned from OCR to SDD on 8 August. STAT

_____ reassigned from OCR to CSS on 8 August. STAT

_____ Co-Op in SDD, returned to school on STAT
10 August. _____ STAT

Applications

CAMS2 (P/S) Government Furnished Services. On 4 August, Joe
_____ (PD) briefed CAMS Division and TRW Associate Project STAT
Managers on the plans and status of the CAMS2 (P/S) software

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installation at Headquarters. [   ] (SPD) also presented the   STAT
status of hardware installation. Processing has scheduled to
turnover to TRW and CAMS Division the CAMS2 (P/S) system installed   STAT
and operational on 1 September. [   ]

    Logistics Integrated Management System (LIMS). A briefing
on the QA Status Accounting System was presented by members of the
LIMS QA Group to SAFE Project personnel at the Ames building on
4 August. [   ]   STAT

    Training Staff. The five-day Brandon Systems Institute
(BSI) Systems Analysis Workshop was completed by 24 students. The
BSI instructor had revised their standard course materials to
comply with Applications software development terminology and
system life cycle methodology. [   ]   STAT

    The Office of Finance (OF) Support Configuration Control
Board met on 5 August to discuss the ranking of work orders which
must be completed by the end of the calendar year. Of the current
85 active OF work orders, 14 deal with legal requirements. Eleven
of these involve the payroll system. FSSB is developing a schedule
to ensure completion of all work related to the legal
requirements. Little, if any, additional work will be accomplished
on the remaining 71 work orders this year. [   ]   STAT

Processing

    Personnel:

    [   ]   STAT

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